

As author Leo Buscaglia said, “Life is uncharted territory. It reveals its story one moment at a time.” We at South Coast Artists, like the rest of the world today, are in uncharted territory. But we will do our very best to be careful, considerate, and safe. We ask that all SCA members participating in the 2020 Open Studio Tour, adhere to the following guidelines in order to respect and protect our visitors and customers and help prevent the spread of COVID-19.

1. **VENTILATION:** If at all possible, temporarily set up your work outdoors, beneath a tent. If not possible, be sure to open the windows in your space.
2. **SOCIAL DISTANCING:** Limit the number of visitors. Assess your space to determine how many individuals you can safely accommodate while maintaining a safe distance (at least six feet). If your space is small, consider having someone posted at your entrance who asks people to wait in their cars till they can safely enter.
3. **FACE MASKS FOR YOU:** Remember, a significant number of infected people show no outward symptoms of illness. Wear a face mask at all times when visitors are present. It must be made of multiple layers, be secured with ties or ear-straps, fit snugly over your face, and cover both your nose and your mouth. Only touch the ties or ear-straps, not the front. Wash your hands after handling.
4. **FACE MASKS FOR YOUR VISITORS:** Be prepared with a supply of disposable masks for visitors who may have overlooked them. For your own safety and the safety of other visitors, do not allow visitors to enter your space without masks.
5. **HAND SANITIZER:** Have hand-sanitizers available at all your entry points and encourage visitors to use it.
6. **GLOVES:** Gloves are not a substitute for regular hand washing, but should be worn when handling credit cards, cash, or checks, and other items on which infection can be transmitted.
7. **HANDSWASHING:** Frequent handwashing is important. This means wash for 20 seconds every 60 minutes. If your studio set-up does not have sink access, use hand-sanitizer at least once an hour.
8. **SURFACES:** Be prepared with sanitizing wipes or sanitizing spray cleaners. Follow the label directions carefully (such as allowing the product to air dry rather than wiping it dry). Wipe down surfaces such as doorknobs and hand rails regularly-between each visitor is ideal, but may not be possible every time.
9. **SIGNAGE:** SCA will provide you with guidance on appropriate signage to post at your entrance and within your space. Knowing that each set-up is slightly different, we expect you to customize your own according to your particular space.

For more, visit: www.mass.gov/2019coronavirus